



FIQ and WTBA Congress Bulletin

December 15-16 2015

Abu Dhabi National Exhibition Centre (ADNEC)

Abu Dhabi, UAE



Invitation

FIQ and WTBA Congress

FIQ and WTBA take pleasure in welcoming delegates of all **FIQ** and **WTBA** member federations to the 2015 FIQ Congress to be held on December 15 and 2015 WTBA Congress to be held on December 15-16 in Abu Dhabi, UAE as well as the World Women Championships 2015, a tournament featuring the top women bowlers from around the globe December 5 – 13, 2015.

The official venue of the 2015 WTBA and FIQ Congress meetings is at Abu Dhabi National Exhibition Centre (ADNEC). ADNEC is on walking distance from the official hotel Centro Capital.

We are looking forward to receive further questions and information from you and first of all to serve you at the international bowling congresses in 2015.

Kind Regards

A handwritten signature in black ink that reads 'Kevin Dornberger'.

Kevin Dornberger
FIQ/WTBA President

A handwritten signature in black ink that reads 'Vivien Lau'.

Vivien Lau
FIQ Secretary General

A handwritten signature in black ink that reads 'Christer Jonsson'.

Christer Jonsson
WTBA Secretary General



1. Meeting Schedule

Monday 14 December 2015	FIQ Executive Board meeting
Monday 14 December 2015	WTBA Executive Board meeting
Tuesday 15 December 2015 at 09.00	FIQ Congress
Tuesday 15 December 2015 at 13.00	WTBA Congress
Wednesday 16 December 2015 at 09.00	WTBA Congress continues
Wednesday 16 December 2015	If necessary FIQ Congress continues immediately after WTBA Congress

Registration for each Congress will start one hour before the start of the Congress (at 08.00 on Monday for FIQ Congress and at 12.00 on Monday for WTBA Congress).

2. Delegates participating in the FIQ/WTBA Congress

WTBA Statutes 1.6.4 and 1.6.5 states

- 1.6.4 *A member federation may be represented at a WTBA Congress by a maximum of four delegates, only one of whom shall have voting rights. The names of the delegates must be submitted in writing to the WTBA Secretary General stating the name of the member federation they represent and signed by an authorized officer of the member federation. The voting delegate shall retain his voting status until the next Congress, or until a successor is duly appointed by his respective federation.*
- 1.6.5 *A member federation which cannot be represented at the Congress may give its proxy to another federation. Each federation shall be eligible to vote only one proxy. In all cases, the written proxy authority must be submitted on federation letterhead; signed by the President, Secretary General or CEO of the federation; and be sent to WTBA President or Secretary General in the presence of the Congress for validation before the proxy can be exercised. Such proxy must be submitted in writing to WTBA President or Secretary General, no less than eight (8) days before start of the Congress, stating the name of the country to which the vote is to be transferred and signed by an authorized officer of the federation*

FIQ Statutes Section 4.8 Attendance states

A maximum of four Delegates will be permitted to represent any member at any Congress. The names of the delegates must be submitted in writing stating the name of the federation they represent and signed by an authorized officer of the federation. Should a member federation not be able to attend the Congress, it may execute a written proxy to a delegate of another member federation. Before a proxy can be validated, the member federation having issued it must be current in its fees.



3. FIQ/WTBA Congress Registration Form

The WTBA Congress registration form should be submitted soonest but **not later than 15 November 2015** to the WTBA Secretary General by email christer.jonsson@worldbowling.org

The FIQ Congress registration should be submitted soonest but **not later than 15 November 2015** to the FIQ Secretary General by email secgeneral@worldbowling.org

4. Proxies

Proxies for the WTBA Congress must be submitted by email soonest but **latest December 7, 2015** to the WTBA Secretary General, Christer Jonsson christer.jonsson@worldbowling.org

Proxies for the FIQ Congress must be submitted to the FIQ Secretary General, Vivien Lau, secgeneral@worldbowling.org

Proxies can also be submitted by hand to the WTBA Secretary General in Abu Dhabi as he will be there during the World Championships, **but latest December 7, 2015**.

Proxies sent to or handed over to WTBA Secretary General after 24.00 December 7, 2015 (UAE time) will not be valid.

Kindly note that a proxy can only be given to a member federation – NOT to an individual.

The proxy also must be on the **federation's letter head paper** or with the **federation's chop** and signed by an **authorized officer. Separate proxies for WTBA and FIQ Congresses are required**

A sample of a proxy is attached.

5. Proposals to the Congresses

WTBA Congress. WTBA Statutes 1.6.14 states

Only member federations, the Executive Board/Presidium of WTBA geographic zones specified in 1.5.1 and the WTBA Executive Board may submit proposals to be acted upon by the Congress. Proposals for amendments shall be submitted to the Secretary General at least three months prior to a regular Congress
Deadline was September 15, 2015 and you were informed in Newsletter August 14, 2015.

FIQ Congress. FIQ Statutes Section 4.4 b.i states

All proposals must be submitted to the President three months before the Congress;

Deadline was September 15, 2015 and you were informed in Newsletter August 14, 2015.



6. Official Hotel

The official hotel for 2015 World Women Championships and FIQ/WTBA Congresses is Centro Capital Centre. The same official hotel as for 2015 WWC.

Hotel	Centro Capital Centre
Distance to downtown	10 km
Distance to the airport	29.5 km
Distance to Bowling Center	3.5 km
Address	Capital Centre at Abu Dhabi National Exhibition Centre (ADNEC) Abu Dhabi, UAE
Phone	00971 2 4096666
E-mail	groups.ccc@rotana.com
Website	www.rotana.com

Room rates	
Single rooms	AED 350 for single occupancy
Double rooms – 1queen bed	AED 400 for double occupancy
Twin rooms – 2 beds	AED 400 for double occupancy

All fees are expressed in AED. US dollar and Euro cost will vary with the exchange rates..

Room rates are inclusive of breakfast and taxes.

All rooms have wireless internet access free of charge.

All hotel reservations must be made directly to groups.ccc@rotana.com

Transportation and services are only guaranteed through bookings made directly with the hotel. The WTBA block should be sufficient for all however early booking is encouraged to guarantee residency. If all rooms have been filled, and further reservation requests are received, then you will be placed at a backup hotel where the room price is not yet determined.



PLEASE TAKE NOTICE – from our host:

**Please note that 30% of the blocked twin rooms (80 rooms) will be released on the 6th September, following with an additional 50% on the 6th October and the remaining on the 6th November. Bookings after this period will be based on availability for this hotel. Bookings can be cancelled free of charge up until the 5th November, after that date they will be charged 50% of the total amount and after the 20th November they will be charged 100%*

Delegates to the Congresses that are also a member of their federation's delegation in the 2015 WWC are kindly asked to have their room reservation, arrival and departure details included in the form for the 2015 WWC and not to send an additional Form B,C and D for the Congress

7. Shuttles Service (Airport, Hotels, Bowling Center and vice versa)

All delegations of the championships and delegates to the Congresses staying in the official will be met in Abu Dhabi International Airport and a similar delivery service will be provided upon departures.

No pick up service for those who arrive/depart to/from Dubai.



8. Congress Fees

The WTBA Congress Fee is US\$100 for each delegate.

The FIQ Congress Fee is US\$100 for each delegate.

- Airport pick-up service from/to Abu Dhabi airport upon arrival and delivery service upon departure if staying at the official hotel. No transportation arranged for Dubai!
- Coffee and tea break in the morning and a similar break in the afternoon
- Lunch buffet at WTBA Congress.

There are three options to pay the Congress fees

- By credit card. See link on WTBA website <http://wtba.meriq.com/dynamic/payment/>
- By wiring to WTBA bank account. Contact Dee Dornberger (admin@worldbowling.org) to get the bank information. The federation must pay all bank costs.
- By cash upon arrival in Abu Dhabi

We prefer that you pay in advance.

9. Visa Information

It is the responsibility of each federation to check if you need Visa for UAE. Start the Visa application early so there will no problem for you to get Visa in time.

Contact UAE Embassy in your country or UAE Bowling Federation if you need assistance.

UAE email address ebf1999@eim.ae



11. Forms and deadlines

Please pay attention to the following deadlines.

Form A1: WTBA Congress Form

The deadline for the form to be received by the congress organization is **15 November 2015**.

Form A2: FIQ Congress Form

The deadline for the form to be received by the congress organization is **15 November 2015**.

Form B: Hotel Form for Centro Capital Centre

The ultimate deadline for the form to be received by the hotel is **October 5, 2015**

Bookings after October 5 may mean that you will be proposed another hotel at another price

Delegates to the Congresses that are also a member of their federation's delegation in the 2015 WWC are kindly asked to have their arrival and departure details included in the form for the 2015 WWC and not to send an additional Form B, C and D for the Congress

Form C: Room list with names (if participating in Congresses only)

Deadline for the form to be informed when you get confirmation from the hotel.

Form D: Arrival and departure (if participating in Congresses only)

The deadline for the form to be received by the congress organization is **15 November 2015**.

All forms can also be found on the official 2015 WWC website <http://2015wwc.worldbowling.org/>

We are hoping for your understanding in the necessity of enforcing the deadlines. It is in all aspects for the benefit of the delegates that we are as well prepared as possible.



Form A1: WTBA Congress Form

Federation →	
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Delegates	
Name of the delegate with voice and vote	
Name of a delegate with voice only	
Name of a delegate with voice only	
Name of a delegate with voice only	

Provisional and associate members can take part in the congress with voice but without vote.

The deadline of submitting this form is 15 November 2015		
Your contact person in the congress organization is WTBA Secretary General Christer Jonsson		
Phone	Mobile	Email address
+46 8 583 502 12	+46 708 75 19 87	christer.jonsson@worldbowling.org



Form A2: FIQ Congress Form

Federation →	
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Delegates	
Name of the delegate with voice and vote	
Name of a delegate with voice only	
Name of a delegate with voice only	
Name of a delegate with voice only	

Provisional and associate members can take part in the congress with voice but without vote.

The deadline of submitting this form is 15 November 2015		
Your contact person in the congress organization is FIQ Secretary General Vivien Lau		
Phone	Mobile	Email address
+852 2808 0970	+852 9090 9919	secgeneral@worldbowling.org



Congress Form B: Hotel Form for Centro Capital Centre Hotel

Delegates to the Congresses that are also a member of their federation's delegation in the 2015 WWC are kindly asked to have their arrival and departure details included in the form for the 2015 WWC and not to send an additional Form B, C and D for the Congress

Federation →	
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Are using another accommodation?	
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Number of rooms	Type of rooms	Arrival date	Departure date

Type of rooms (field no. 2 to in the table above):

1 = Single Occupancy Room ; 2 = Double Occupancy Room/Two beds ;

3=Double Occupancy/1 queen bed

The payment must take place directly to the Centro Capital Centre before arrival pursuant to directions in the Championship website.

The deadline of submitting this form is October 5, 2015 However, submissions received after October 5 cannot be guaranteed rooms in the primary host hotel.	
Your contact about hotel reservations for the WWC 2015	
Phone	E-mail address
+971 (2) 409 6666	groups.ccc@rotana.com

Please send this form to following addresses: groups.ccc@rotana.com and cc. 2015WWC@worldbowling.org



Congress Form C: Room list with names

Delegates to the Congresses that are also a member of their federation's delegation in the 2015 WWC are kindly asked to have their arrival and departure details included in the form for the 2015 WWC and not to send an additional Form B, C and D for the Congress

Federation →	
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Room	Type	Please type all names at each room
1		
2		
3		
4		
5		
6		
7		
8		

1 = Single Occupancy Room ; 2 = Double Occupancy Room/Two beds ;
3=Double Occupancy/1 queen bed

The deadline of submitting this form is decided by the hotel	
Your contact about hotel reservations for the WWC 2015	
Phone	E-mail address
+971 (2) 409 6666	groups.ccc@rotana.com

Please send this form to following addresses: groups.ccc@rotana.com and cc. 2015WWC@worldbowling.org



Congress Form D: Arrival and departure for Congress delegates

Delegates to the Congresses that are also a member of their federation's delegation in the 2015 WWC are kindly asked to have their arrival and departure details included in the form for the 2015 WWC and not to send an additional Form B, C and D for the Congress

Federation →	
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Mean of transportation	
Will arrive by plane	

Arrival information	
Number of people	
Date in digital presentation	
Time in digital presentation	
Flight no	

Departure information	
Number of people	
Date in digital presentation	
Time in digital presentation	
Flight no	

The deadline of submitting this form is 15 November 2015		
Your contact person in the congress organization is Christer Jonsson christer.jonsson@worldbowling.org		
Phone	Mobile	Email address
+46 8 583 502 12	+46 708 75 19 87	christer.jonsson@worldbowling.org